

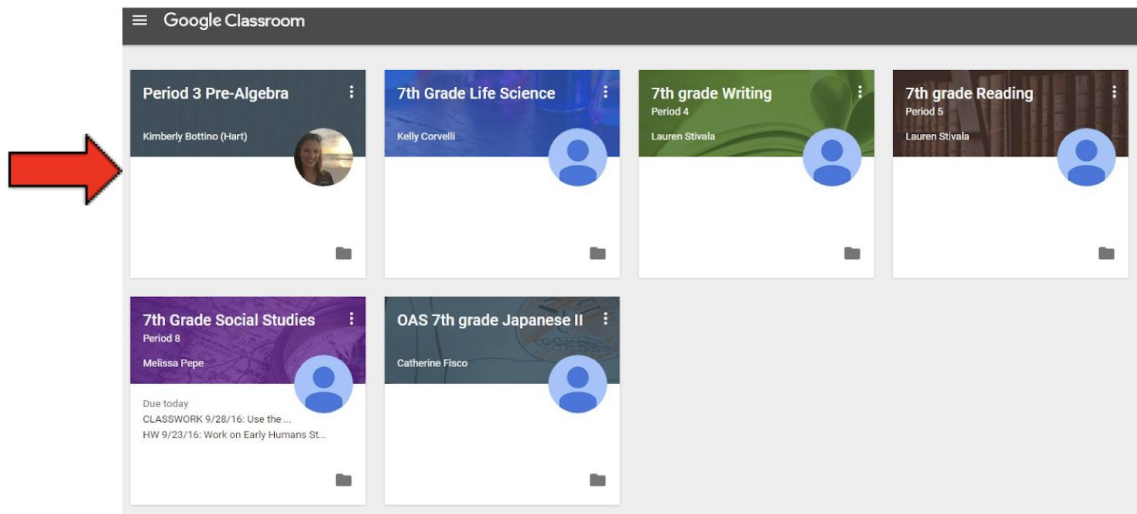
What is Google Classroom?

Google Classroom provides a system for teachers to create, share, and grade classwork and for students to access and complete assignments. Classroom works with other G Suite applications, such as Google Drive, Docs and Meet.

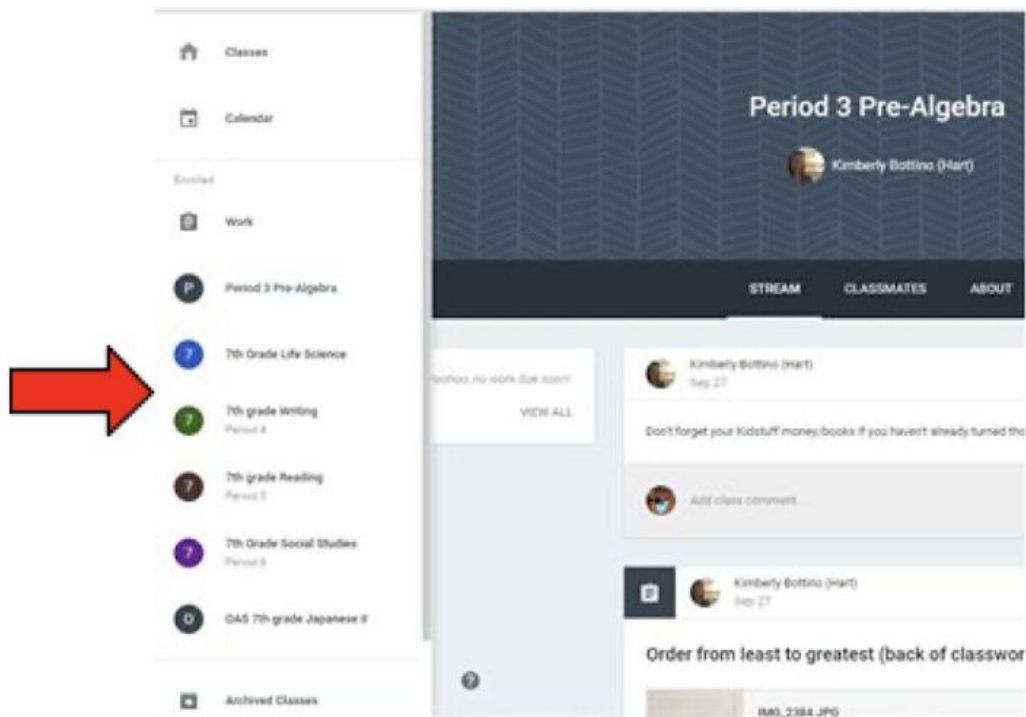
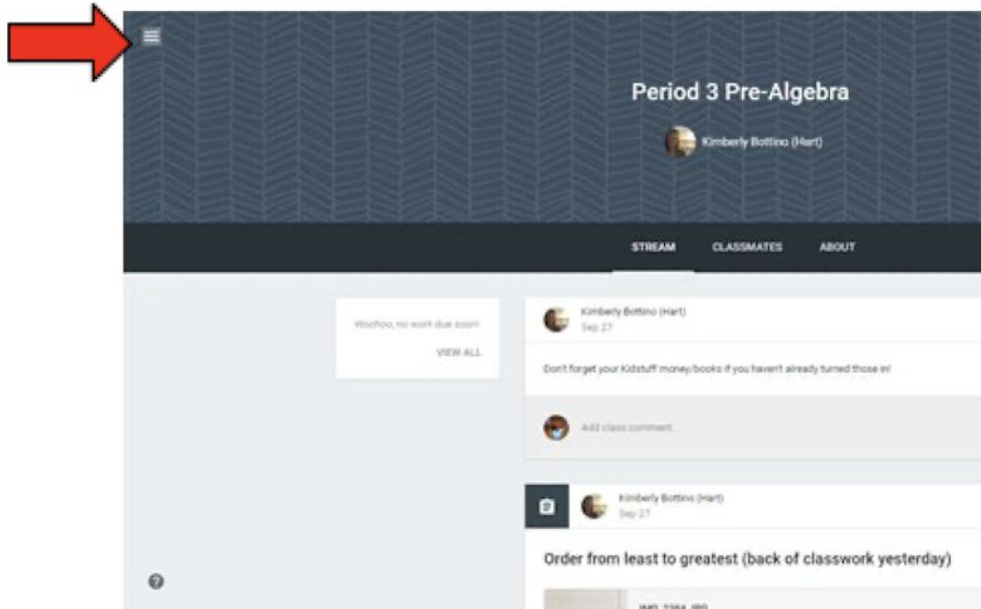
Google Classroom for Parents

If you would like to see your child's Google Classrooms, you can access his/her dashboard by following these directions:

- ❖ Go to <https://classroom.google.com/>
- ❖ Login using YOUR CHILD'S IWA email address and password.
Your child can provide this login information for you.
- ❖ Once you are logged in, you should see your child's Google Classroom dashboard.




- ❖ From the dashboard, click on any class to view its **Google Classroom** page.
- ❖ When viewing an individual class, you can click on the **little three-line icon** in the upper left corner of the screen in order to view an overall class menu.




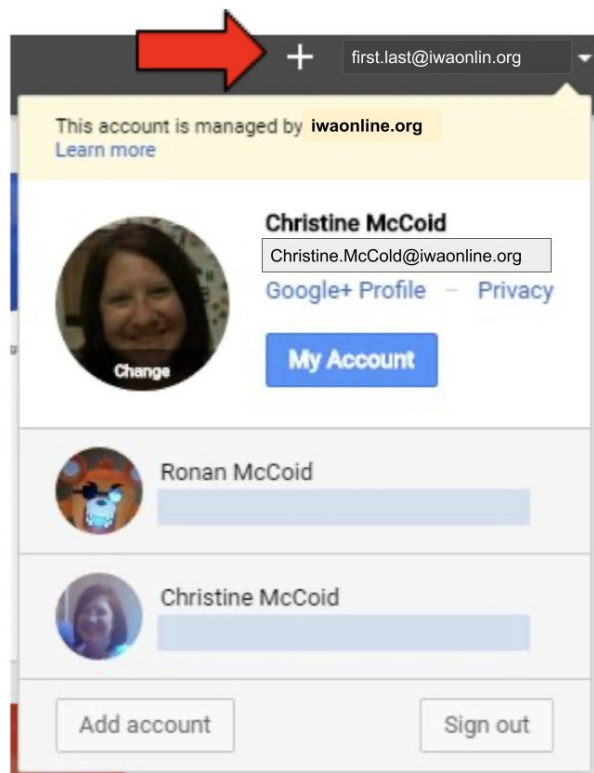
❖ If you have more than one child using Google Classroom, you can add both accounts and view both students from the same site.

To add another account

- **click** on the icon  or avatar you see in the *upper right corner of the dashboard*
- **select** **“Add account”**

To switch between accounts

- **click** on the icon  or avatar in the *upper right corner of the dashboard*
- **select** the *account you would like to see*

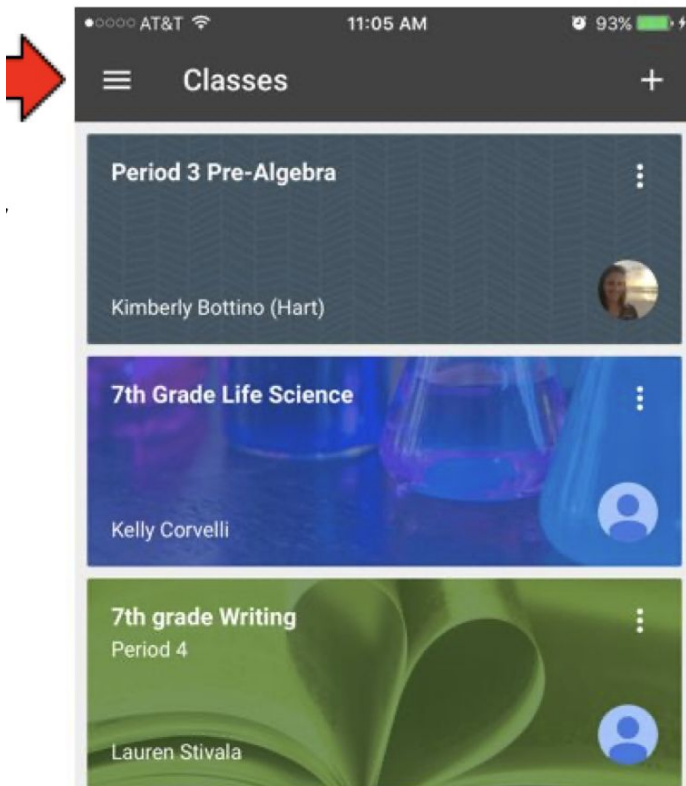


Google Classroom App

- ❖ You can download the free **Google Classroom app** for your phone, too!
 - Again login using **YOUR CHILD'S IWA email address** and password
 - You will be taken to his/her Google Classroom dashboard
- ❖ The app also allows you to manage multiple accounts.

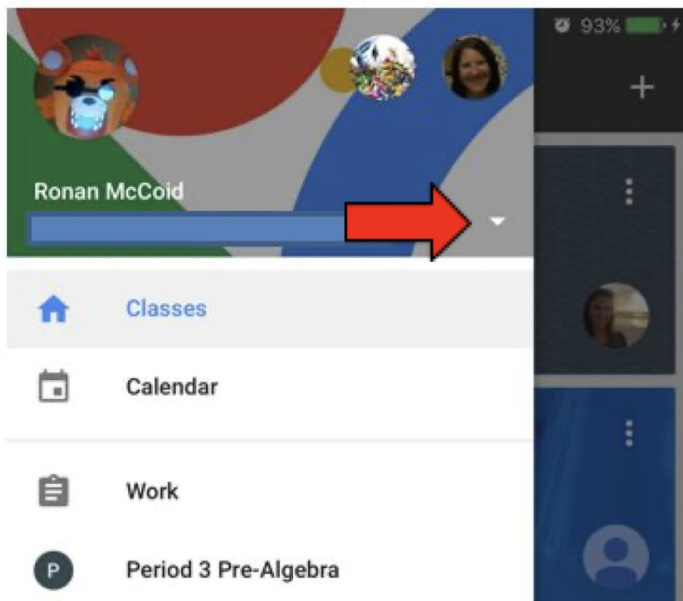
To Add accounts in the app

- **click** on the **three-line icon** in the *upper left side* of the screen

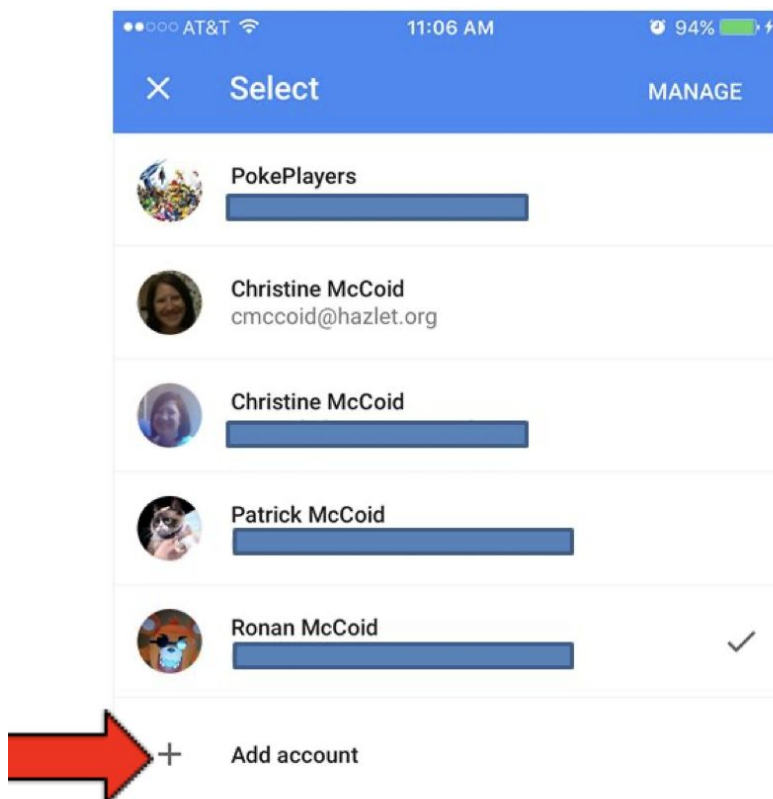


❖ In the menu that appears

- **click** on the **small WHITE arrow** next your child's email address



- choose "**Manage accounts**" then
- "**Add account.**"



How do students find assignments, due dates or grades on Google Classroom?

In Google Classroom on the web, available classes display after you sign in. Click on or tap a class, then Classwork (from the top menu), then View My Work (**Figure A**).

Figure A

The screenshot shows the Google Classroom interface. At the top, there are three tabs: 'Stream', 'Classwork', and 'People'. The 'Classwork' tab is selected. Below the tabs, there is a row of buttons: 'View your work' (with a red arrow pointing to it and a red number '2'), 'Google Calendar', and 'Class Drive folder'. Below this row, there is a section for 'Andy Wolber' with a profile picture and a score of '80%'. To the left of the assignment list is a 'Filters' sidebar with options: 'Assigned', 'Returned with grade', and 'Missing'. The main area displays a table of assignments.

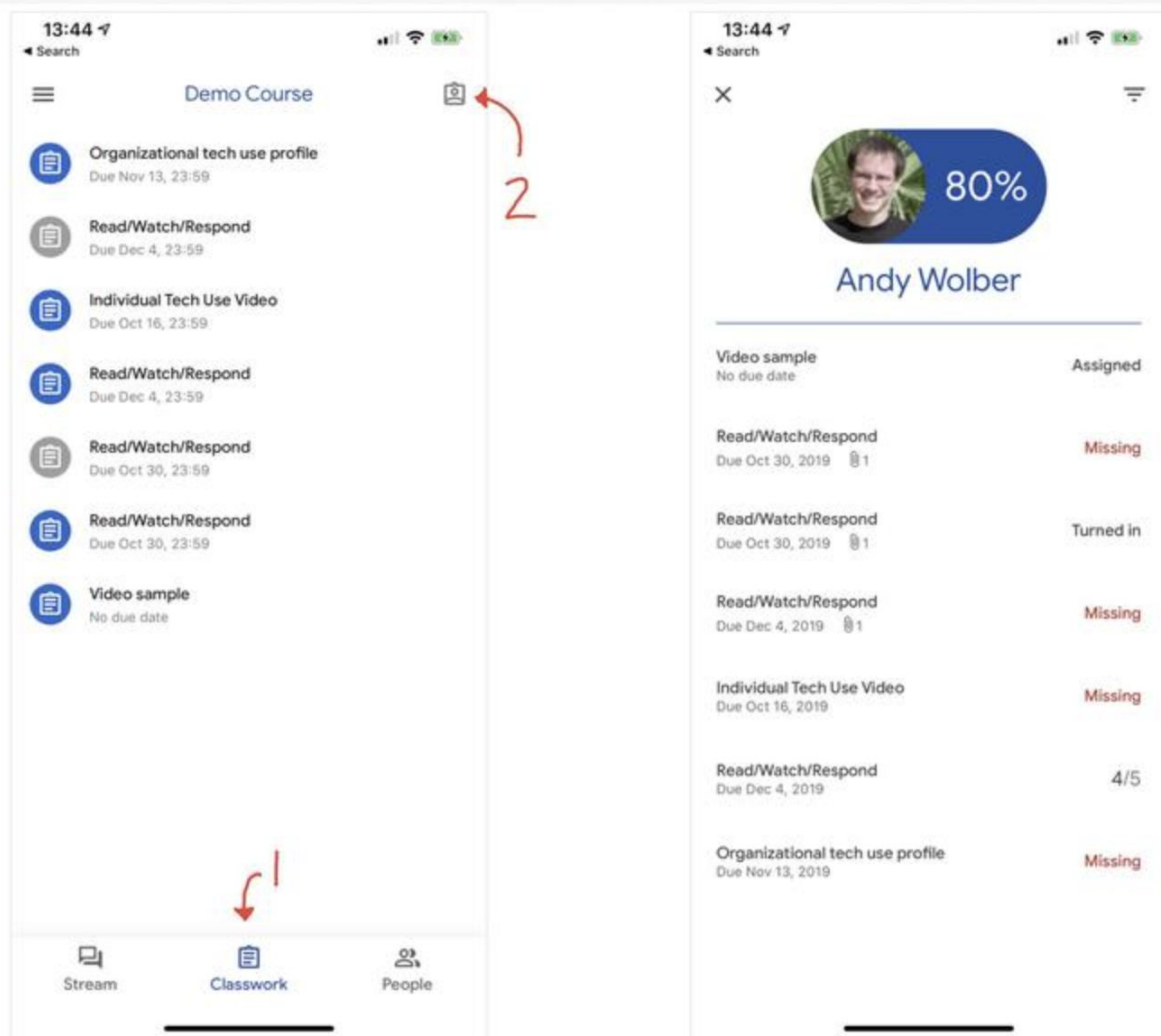
Title	Due	Category	Status
Video sample	No due date		Assigned
Read/Watch/Respond 1	Oct 30, 2019	Read/Watch/Re...	Missing
Read/Watch/Respond 1	Oct 30, 2019	Read/Watch/Re...	Turned in
Read/Watch/Respond 1	Dec 4, 2019	Read/Watch/Re...	Missing
Individual Tech Use Video	Oct 16, 2019	Tech use video	Missing
Read/Watch/Respond	Dec 4, 2019	Read/Watch/Re...	4/5
Organizational tech use profile	Nov 13, 2019	Organizational t...	Missing

Within Chrome, choose Classwork, then View Your Work to access your assignments.

In the Google Classroom app on iOS or Android, tap a class, tap Classwork, then tap the student work icon in the upper-right (**Figure B**).

Each assignment is listed with its status (e.g., Assigned, Turned In, or Missing) and due date, if added. If available, [grades](#) also display on this screen, although some teachers and school districts use a separate system for grades.

Figure B



Within the Classroom mobile app, tap Classwork, then tap the student work icon in the upper-right to access your assignments.

To view assignments that still need to be done, tap the three-horizontal line menu in the upper-left corner, then tap To-Do. To access completed assignments, tap the Done tab.

What other G Suite app might students need for an assignment?

Check with your teacher to learn which apps you need. In most cases, students will want to also install one or more of the following apps in addition to Classroom on Android or iOS devices. To install any of the apps above, search the App Store (on an iPhone or iPad) or Google Play Store (on Android devices) for the name of the app, then select either Get On iOS or Install On Android to download the app to your device. In Chrome, the following links will take you directly to the app on the web.

Core apps, useful for most students who use Classroom:

- [Gmail](#)
- [Google Drive](#) for files
- [Google Docs](#) for writing
- [Google Meet](#) for video conferencing

Other G Suite apps that may be helpful for many students include:

- [Google Calendar](#) to track deadlines
- [Google Keep](#) for notes
- [Google Slides](#) for presentations
- [Google Sheets](#) for spreadsheets

Can students work on assignments without an internet connection?

Yes, students may work offline in Google Docs, Sheets and Slides in Chrome, iOS, or Android. When you have internet connection, students may switch between accounts to access apps and files as needed. However, in general, only files for the most recently selected account will be stored offline. So if two or more students share a device, avoid switching between accounts when you know you need offline access.

In the Docs, Sheets and Slides app go to

- Settings-Make Recent Files Available Offline

In Chrome Browser

Before you turn on offline access

- You must be connected to the internet.
- You must use the [Google Chrome](#) browser.
- Don't use private browsing.
- Install and turn on [Google Docs Offline Chrome extension](#).
- Make sure you have enough available space on your device to save your files.

Open Google Docs, Sheets, and Slides offline

1. Open Chrome. Make sure you're [signed in to Chrome](#).
2. Go to drive.google.com/drive/settings.
3. Check the box next to "Sync Google Docs, Sheets, Slides & Drawings files to this computer so that you can edit offline."

*For more details go to [Google Support pages](#)

How do students turn in a Google Classroom assignment?

In Chrome:

Click **Classwork-View My Work**

click **View details**- select + **Add or Create** or click on the Document and edit

In Mobile App:

Click **Classwork** - then Select an assignment

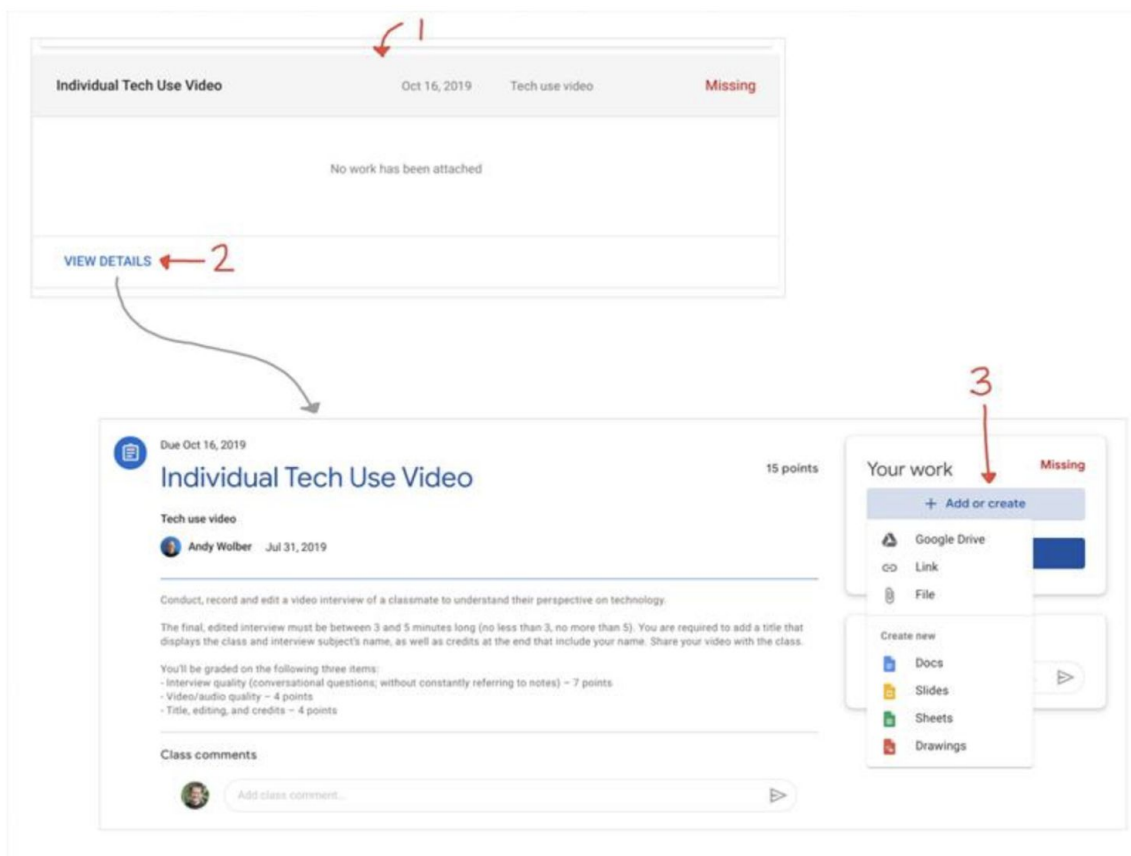
or

Click **Three horizontal line menu-To Do** -then Select an assignment

With the assignment details displayed, select either + **Add** or **Create** in a desktop or + **Add Attachment**(in some cases you may need to tap **Your Work** to access the **Add Attachment** option).

See Figure C and D below..

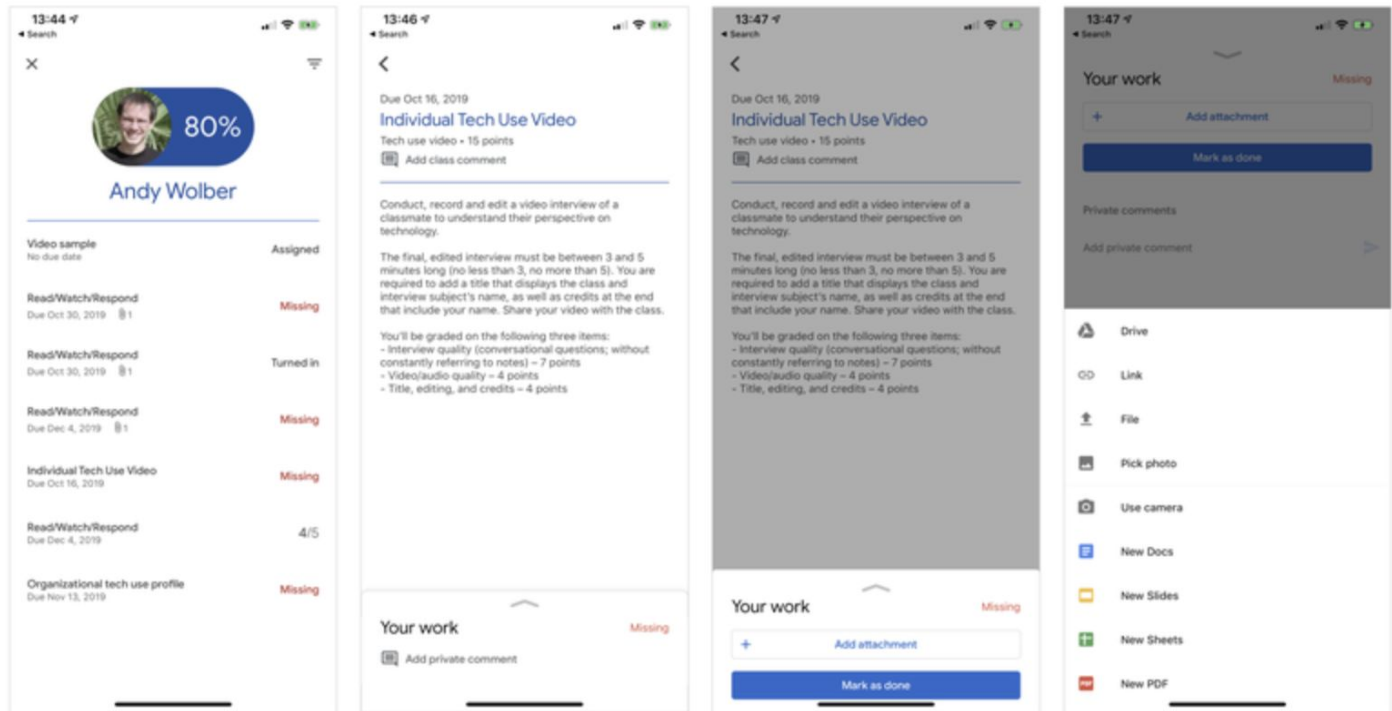
Figure C



To turn in an assignment from Classroom on the web, select the assignment from the View My Work list, choose View Details, then choose + Add Or Create, and select an option.

Select a file, link, photo, or document, as appropriate. Repeat the process as needed for as many items as the assignment requires. You also may add private comments that the teacher will receive, if you like. Select Turn In to complete the assignment.

Figure D



To turn in an assignment from a Classroom mobile app, tap the assignment from the View My Work list. Then, on iOS devices, tap Your Work. Tap + Add Attachment, then select an option.